

TRADE TRANSFER

Throughout your career you may either be required, or elect, to **transfer to a new trade**.

→ When you have found a trade you are interested in, consider whether it:

- ✓ IS APPROPRIATE FOR YOU
- ✓ HAS ANY VACANCIES

To check vacancies, available ECN's and training availability, visit the DCMS-A Trade Transfers and Reallocations page on the Career Management - Army SharePoint site.

→ Your transfer can take up to 3 months to process but is prioritised if the result of a MECRB outcome.

→ Depending on course availability, there may be an **extended period of time** before you commence training.



→ Your Chain of Command should be your primary support when considering a new trade. They can help you find information and resources about transferring.

The Trade Transfer SharePoint site will provide you with extensive information regarding Trade Transfer processes and Reallocations.

You will need to speak to your local **TRADE TRANSITION AND RETENTION WARRANT OFFICER**, who will also have access to:

- ✓ AVAILABILITY IN EACH TRADE
- ✓ IET DATES

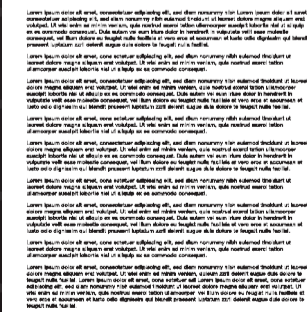


You may not be able to transfer to your preferred trade for a variety of reasons.

If you are successful, your letter of offer will detail all the information linked to your transfer including course details and any changes to:

If this is the case, the **Trade Transfers cell** will liaise with you and your **Chain of Command** to review other options.

Letter of Offer



- ✓ RANK
- ✓ PAY
- ✓ SENIORITY

You need to **acknowledge** your offer for it to be formalised.



Army

For more information on Trade Transfers visit <http://drnet/Army/DCMIA/Pages/ISTTMTTransfer-Cell.aspx>

Career Management - Army