Appendix 1

(Template example of an Individual PME plan)

**Year**

**Member Name:**

**Rank:**

**PM keys:**

**Corp:**

**Unit, position number:**

**Superior:**

**PME Annual Individual Plan**

|  |  |
| --- | --- |
| **Goals** | **Outcomes** |
|  |  |
|  |  |
|  |  |

**PME Activities**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Activity** | **Participants / Resources** | **Implications for Unit** | **Evidence Filed (initial)** |
|  |  |  |  |  |
|  |  |  |  |  |

**Member Signature:**

**Superior Signature:**

**Date:**